

Incident Report

Use this form to document an incident that warrants the attention of council staff and/or the chief executive officer. Information contained in this report is confidential and should only be discussed with the appropriate council personnel. Please forward the form to your troop support specialist.

Date of report: _____

Name of person completing report: _____

Phone number of person completing report: _____

Community number: _____ **Troop number:** _____ **Level:** _____

Date of incident: _____ **Time of incident:** _____ AM/PM

Name of primary person/people involved: _____

Location/address of incident: _____

Police report number, if applicable: _____

Describe the incident and subsequent resolution. Please attach copies of any document or other supporting reports of the incident. Continue description on a separate page if necessary.

