



Quick Bites

Creating a Recognition order – Early, Troop and Main

View this video: [Creating Recognition Orders Video](#) or follow the instructions below:

Log into Smart Cookies and navigate to Rewards>Recognition Order. Select the Recognition Order to create – Early, Main or Troop. Each type is managed by due dates. Order will generate automatically once selected.

Recognition Order
Troop: 26

Order Type:

Select Recognition Order

Select Recognition Order

Main

Troop

Recognition Order
Troop: 26 | Order: 0001571

Order Type: Main

DEADLINE: March 20, 2023 @ 11:59 PM

LAST EDITED: Admin Admin ON September 26, 2022

STATUS: INCOMPLETE

Start By

Search

Allison Thomas	Packages sold: 573	UNREAD	▲	>
Caitlin Blackwelder	Packages sold: 292	UNREAD	▲	>

Once the order has generated, open any line with a red triangle symbol to make recognition choices or size selections. Click on the Extras tab. Most extra items generate automatically, but there may be manual selections. Repeat for each girl. When finished save order and go to Rewards>Manage Orders. Confirm your order is COMPLETE.

132 - 184
Packages sold

185 - 239
Packages sold

Group 1

Light Up Journal

OR

Group 2

\$10 Adventure Bucks

240 - 299
Packages sold

Achievement Bar (1)

Patch (0)

Cookie Tectae Patch

Manual

1 Orders

Search

Recognition Order

	District	SU	Troop	Type	Date	Number	Status	
☐	No Specified District	638	26	Main	December 16, 2021	0001571	COMPLETE	